

MAYFLOWER CONGREGATIONAL CHURCH  
2901 West Mt. Hope Ave., Lansing, MI 48911

Telephone (517) 484-3139; email [info@mayflowerchurch.com](mailto:info@mayflowerchurch.com)

### LICENSED KITCHEN

The following is some general information about using the kitchens at Mayflower Congregational Church. If you have additional questions, please call the Church office (484-3139). The Church Secretary can answer your questions or put you in touch with the person who can help you.

We have two kitchens. The downstairs kitchen has four large commercial ovens, several sinks, and a 4-tub system for dishwashing. The upstairs kitchen is similar to the kitchen in a private home. One or both are available whenever they are not needed by a church function. The Church Secretary keeps a schedule and can tell you when they will be available. Please phone or email her. If you plan to come repeatedly, she can help you work out a schedule.

As you work, you must follow Health Department standards. You are welcome to use our equipment (that is part of the reason you are using a licensed kitchen), but you must supply your own disposables, such as gloves, plastic wrap, paper towels, etc. The equipment you use must be washed according to Health Department standards. We expect ordinary wear and tear, but if you damage something so badly that we need to replace it, we will bill you for it. Our equipment must not leave the building.

If you expect any deliveries to the church, you must be here to receive them. Refrigerator space is limited; please talk to the Church Secretary if you will need temporary space.

If you have not already done so, fill out and return the Licensed Kitchen Application Form. The kitchen is not reserved for your use until the application form is returned and the fees are paid.

### SCHEDULE OF FEES

Use of upstairs kitchen per day	\$50
Use of downstairs kitchen per day	\$50
Cleaning deposit (refundable)	\$100